



A Tradition of Stewardship
A Commitment to Service

**Health & Human Services Agency
Napa County Emergency Medical Services Agency**

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SPECIAL EVENT PERMIT APPLICATION RESOURCE GUIDELINES

The Napa County Emergency Medical Services (EMS) Agency recognizes the increasing number of organized recreational activities occurring in the county. To ensure the health and safety of our community, including the participants of your event, we have established a set of requirements necessary for event organizers to follow.

These guidelines are the framework for identifying the minimum emergency medical resource levels, necessary to ensure adequate emergency resources are available for participants and attendees, of large events in Napa County. The final decision ultimately rests with the EMS Agency Administrator. Furthermore, events that range over a broad geographic area may require additional resources if a response time from a strategic location is expected to exceed ten minutes. The EMS Agency may require a greater number of resources, for a particular event, at our discretion.

Every application is required to include an Emergency Medical Plan that describes total number of EMS personnel you are planning to use for the event, including their level of training and a map showing resource deployment. Depending upon the type of event and its location, a communication plan may also be required.

Once the EMS Agency representative has reviewed the application and identified the necessary emergency medical resources, they will make recommendations for the event coordinator. Any change to the coverage must be approved, in writing, by the EMS Agency representative. Failure to follow this procedure may result in the cancellation of your permit.

Listed below, are ambulance providers approved to provide services in Napa County. Please contact one of these providers to coordinate the level of service necessary. Napa County has an exclusive agreement with American Medical Response (AMR) West for emergency ambulance services, advanced life support (ALS), and non-emergency ALS within the county. AMR West is the only authorized provider for emergency ambulance services to operate in the county.

AMBULANCE PROVIDERS		
PROVIDERS	LEVEL	CONTACT NUMBER
American Medical Response (AMR)	BLS/ALS	(707) 501-5282
Falck / Verihealth	BLS	(800) 344-9955
Falcon Critical Care Transport	BLS	(510) 223-1171
Piner's Napa Ambulance Services Inc	BLS	(707) 224-3123



Minimum Standards Guideline Table

TOTAL ATTENDEES	9-1-1 ACCESS & AED	FIRST AID STATION(S) WITH CPR TRAINED STAFF	FIRST AID STATION(S) WITH PHYSICIANS	BLS OR ALS AMBULANCE
51 – 250	X	Recommended		BLS Recommended
251 – 500	X	Recommended		BLS (1)
501 – 1000	X	X		BLS (1)
1001 – 3000	X	X	Recommended	ALS (1)
3001 – 5000	X	X	Recommended	ALS (2)
5001 – 7000	X	X	Recommended	ALS (3)
7001 – 10,000	X	X	Recommended	ALS (3)
Over 10,000	X	X	Recommended	ALS (# Varies)

All permit applications must include event map showing entire area of event with First Aid Stations, Rest Stops, Safety Check Points and Start / Finish Line. Additionally, they all must have 9-1-1 and automated external defibrillator access for all events.

DEFINITIONS

9-1-1 Access & CPR / AED: Event staff and/or safety personnel have the capability to notify 9-1-1 of any emergency, provide CPR and have access to an Automated External Defibrillator (AED).

First Aid Station with Emergency Medical Technician (EMT): A fixed or mobile facility, with the ability to provide first aid level care, staffed by at least one EMT. First Aid level of care is defined as treatment of minor medical conditions and injuries by providers that have received training in First Aid. A First Aid Station is a static location, such as a tent, a clinic, or an ambulance. The First Aid Station must have 9-1-1 communication capabilities, staffing by locally certified EMTs, and have sufficient medical supplies (including an AED).

First Aid Station with Physician: A similar facility to the one listed above but staffed by at least one physician holding a current CA MD license. It is preferred that the physician be experienced in emergency medicine and triage of seriously ill or injured patients. Examples would be physicians with Emergency Medicine, Family Practice, Sports Medicine, Internal Medicine, and Trauma Care.

Advanced Life Support (ALS) Ambulance: An ambulance staffed by at least one (1) paramedic and one (1) EMT. An ALS ambulance may have two (2) paramedics. An ALS ambulance will be defined by our locally approved ALS provider agency.

Basic Life Support (BLS) Ambulance: An ambulance staffed by two (2) EMTs. The BLS units generally do not transport the ill or injured from a venue to a receiving hospital unless directed to do so by a designated Event Physician. The BLS units may be utilized for first response or to substitute for a fixed First Aid Station with an EMT.

