



Meeting Minutes

Napa County Housing Element Advisory Committee

Joelle Gallagher
Megan Dameron
Anne Cottrell (*Alternate*)
Kellie Anderson
Tom Gamble
Ron Rhyno

Terry Scott (*Chair*)
Keri Akemi-Hernandez (*Vice-Chair*)
Teresa Zimny
Mike Swanton
Heather Stanton
Jenna Bolyarde

David Morrison, Secretary-Director
Silva Darbinian, Committee Counsel
Trevor Hawkes, Planner III
Alexandria Quackenbush, Committee Clerk
Jason Hall, Committee Clerk

Thursday July 14, 2022

1:00 PM

Virtual Meeting

- CALL TO ORDER; ROLL CALL (Video timestamp 00:00:17)**
Committee Members Present: Megan Dameron (left prior to item 4), Anne Cottrell, Kellie Anderson, Tom Gamble, Ron Rhyno, Terry Scott (joined the meeting prior to item 4), Keri Akemi-Hernandez (acted as Chair), Mike Swanton, Heather Stanton, Jenna Bolyarde (joined after item 4).
Committee Members Not Present: Joelle Gallagher, Teresa Zimny
Staff Present: Silva Darbinian, David Morrison, Trevor Hawkes, Jason Hall.
- PLEDGE OF ALLEGIANCE (Video timestamp 00:02:09)**
 Trevor Hawkes led the salute to the flag.
- CITIZEN COMMENTS AND RECOMMENDATIONS (Video timestamp 00:17:02)**
Public comment: (6) public comments were heard. Todd Ballard, Esbeidy Pina, Garrett, William and Parry Murray, Roland Dumas, Jill Hough, Dan.
- APPROVAL OF MINUTES (Video timestamp 01:05:55)**
 The Clerk of the Committee request approval of Minutes for the meetings held on: April 20, 2022.

Committee Members voted to approve minutes for the meetings held on April 20, 2022

AC	MD	KA	TG	RR	TS	KA-H	TZ	MS	HS	JB
A	X	Y	Y	<u>2nd</u>	<u>1st</u>	Y	X	Y	Y	X

5. **AGENDA REVIEW / MEETING OVERVIEW (Video timestamp)**

Trevor Hawkes provided the review and summary of the documents attached to the agenda packet for further discussion under Agenda Item #7 Business Items.

- Draft HEU: [Attachment-1---Draft-HEU \(countyofnapa.org\)](#)
- Public Comments: [Attachment-2---Public-Comments \(countyofnapa.org\)](#)
- Additional Public Comments: [Attachment-3---Additional-Public-Comments \(countyofnapa.org\)](#)
- Comments Received Prior to Draft HEU: [Attachment-4---Comments-received-prior-to-Draft-HEU \(countyofnapa.org\)](#)

It was noted that the live Spanish interpretation is available over Zoom for this meeting.

Member Comments: Member Heather Stanton, Member Ron Rhyno, Member Anne Cottrel, Chair Terry Scott, Jenna Bolyarde, and Trevor Hawkes.

Members discussed the order of the agenda and the timing for public comment. It was discussed that comments during agenda item #3 should be reserved for recommendations and for items that are not on the agenda. Comments for items on the agenda should be reserved until that item is reached. Public comments for this meeting were heard during this item.

6. **DISCLOSURES (Video timestamp 01:13:44)**

Members gave disclosures with discussion.

Committee Members explained that they had all received 90 emails of individual public comments from various organizations and members of the public.

7. **BUSINESS ITEMS**

A. Overview of the Public Draft Housing Element Update – Discussion and Advisory Item (Video timestamp 01:15:25)

BAE Consultant Matt Kowta gave a recap of Public Draft HEU submittal noting that the public review period has been extended through 7/25/2022. Mr. Kowta summarized the items updates for the Housing Element including the Goals, Policies, and Programs, the Quantified Objectives for the Planning Permits, and Governmental and Non-Governmental Constraints Analysis.

Further summary was provided by Planning Director David Morrison on the Sites Inventory Analysis with an overview of the criteria considered when assessing a site for inclusion in the inventory. This overview led to further discussion by members and the public on specific sites.

Member Comments: Member Rhyno, Member Cottrel, Chair Scott, Member Stanton, Vice Chair Akemi-Hernandez, Member Anderson, and Member Bolyarde.

Public comment: Esbeidy Pina (via Chat), and Garrett (no last name provided).

B. Public Comments Received on the Public Draft Housing Update – Discussion and Advisory Item (Video timestamp 02:45:00)

Trevor Hawkes gave a review of Public Comments Received on the Public Draft Housing Element including a summary of the topics mentioned in the comment letters. All public comments received were reviewed by staff and attached to the meeting agenda at the following link:

<https://www.countyofnapa.org/DocumentCenter/View/25828/Attachment-2---Public-Comments?bidld=>