



# Meeting Minutes

## Napa County Housing Element Advisory Committee

|                                    |  |   |
|------------------------------------|--|---|
| Joelle Gallagher                   | Terry Scott ( <i>Chair</i> )               | David Morrison, Secretary-Director      |
| Megan Dameron                      | Keri Akemi-Hernandez ( <i>Vice-Chair</i> ) | Silva Darbinian, Committee Counsel      |
| Anne Cottrell ( <i>Alternate</i> ) | Teresa Zimny                               | Trevor Hawkes, Planner III              |
| Kellie Anderson                    | Mike Swanton                               | Alexandria Quackenbush, Committee Clerk |
| Tom Gamble                         | Heather Stanton                            | Jason Hall, Committee Clerk             |
| Ron Rhyno                          | Jenna Bolyarde                             |   |

Friday, August 12, 2022

1:00 PM

Virtual Meeting

1. **CALL TO ORDER; ROLL CALL (Video timestamp 00:00:02)**  
Committee Members Present: Kellie Anderson, Ron Rhyno, Terry Scott, Keri Akemi-Hernandez, Mike Swanton, Heather Stanton, Jenna Bolyarde, Joelle Gallagher (left during item 7A), Teresa Zimny  
Committee Members Not Present: Megan Dameron, Tom Gamble.  
Staff Present: Silva Darbinian, David Morrison, Trevor Hawkes, Alexandria Quackenbush.

2. **PLEDGE OF ALLEGIANCE (Video timestamp 00:00:58)**  
 Member Rhyno led the salute to the flag.

3. **CITIZEN COMMENTS AND RECOMMENDATIONS (Video timestamp 00:04:45)**  
**Public comment:** (2) public comments were heard. Garrett Buckland and William Stevens.

4. **APPROVAL OF MINUTES (Video timestamp 00:08:34)**  
 The Clerk of the Committee request approval of Minutes for the meetings held on: July 14, 2022.

Committee Members voted to approve minutes for the meetings held on July 14, 2022

| JG | MD | KA | TG | RR | TS | KA-H | TZ | MS  | HS | JB |
|----|----|----|----|----|----|------|----|-----|----|----|
| Y  | X  | Y  | X  | Y  | Y  | 2nd  | Y  | 1st | Y  | Y  |

**5. AGENDA REVIEW / MEETING OVERVIEW (Video timestamp 00:10:50)**

Trevor Hawkes provided the review and summary.

**Member Comments:** None.

**6. DISCLOSURES (Video timestamp 00:13:00)**

Chair Scott gave disclosures.

**7. BUSINESS ITEMS**

**A. Review of Prior, Current & Future Outreach – Discussion and Advisory Item with Possible Action (Video timestamp 00:13:53)**

Trevor Hawkes and Jennifer Palmer gave the presentation and led the discussion. Members voted to assign Keri Akemi-Hernandez, Teresa Zimny and Joelle Gallagher assist Trevor in determining what agencies would be helping us reach out to low income populations.

| JG | MD | KA | TG | RR | TS | KA-H       | TZ | MS | HS         | JB |
|----|----|----|----|----|----|------------|----|----|------------|----|
| X  | X  | Y  | X  | A  | Y  | <u>2nd</u> | Y  | N  | <u>1st</u> | Y  |

**Member Comments:** Member Stanton, Member Anderson, Member Akemi-Hernandez, Member Zimny.

**Public comment:** (2) public comments heard. Esbeidy Pina and JC Greenburg.

**B. Housing Impact Fund – Discussion and Advisory Item**

**C. Draft HEU Discussion – Discussion and Advisory Item (Video timestamp 01:49:18)**

Members voted to continue Item 7B & 7C to the next Housing Element Advisory Committee meeting.

| JG | MD | KA | TG | RR         | TS | KA-H | TZ | MS | HS         | JB |
|----|----|----|----|------------|----|------|----|----|------------|----|
| X  | X  | Y  | X  | <u>2nd</u> | N  | Y    | Y  | Y  | <u>1st</u> | Y  |

**8. NEXT STEPS / STAFF AND COMMITTEE MEMBER COMMENTS (Video timestamp 02:08:19)**

Heather Stanton, Terry Scott and Teresa Zimny made comments.

**Public comment:** None.

**9. ADJOURNMENT (Video timestamp 02:13:05)**

Meeting adjourned.

*A. Quackenbush*

ALEXANDRIA QUACKENBUSH, Clerk of the Committee

Key

Vote: JG = Joelle Gallagher; MD = Megan Dameron; KA = Kellie Anderson; TG = Tom Gamble; RR = Ron Rhyno; TS = Terry Scott; KA-H = Keri Akemi-Hernandez; TZ = Teresa Zimny; MS = Mike Swanton; HS = Heather Stanton; JB = Jenna Bolyarde; AC = Anne Cottrell (*Alternate*)

Notations under vote: Y = Yes; N = No; A = Abstain; X = Excused; 1<sup>st</sup> = 1<sup>st</sup> motion; 2<sup>nd</sup> = 2<sup>nd</sup> motion

Example

| JG | MD | KA | TG | RR | TS                    | KA-H | TZ | MS | HS                    | JB |
|----|----|----|----|----|-----------------------|------|----|----|-----------------------|----|
| Y  | Y  | X  | Y  | N  | <u>1<sup>st</sup></u> | N    | Y  | N  | <u>2<sup>nd</sup></u> | Y  |