Meeting Minutes

Napa County Housing Element Advisory Committee

Joelle Gallagher                  Terry Scott (Chair)                  David Morrison, Secretary-Director
Megan Dameron                     Keri Akemi-Hernandez (Vice-Chair)  Silva Darbinian, Committee Counsel
Anne Cottrell (Alternate)         Teresa Zimny                       Trevor Hawkes, Planner III
Kellie Anderson                   Mike Swanton                       Alexandria Quackenbush, Committee Clerk
Tom Gamble                        Heather Stanton                    Jason Hall, Committee Clerk
Ron Rhyno                         Jenna Bolyarde

Friday, August 12, 2022            1:00 PM                              Virtual Meeting

1. CALL TO ORDER; ROLL CALL (Video timestamp 00:00:02)
   Committee Members Present: Kellie Anderson, Ron Rhyno, Terry Scott, Keri Akemi-Hernandez, Mike Swanton, Heather Stanton, Jenna Bolyarde, Joelle Gallagher (left during item 7A), Teresa Zimny
   Committee Members Not Present: Megan Dameron, Tom Gamble.
   Staff Present: Silva Darbinian, David Morrison, Trevor Hawkes, Alexandria Quackenbush.

2. PLEDGE OF ALLEGIANCE (Video timestamp 00:00:58)
   Member Rhyno led the salute to the flag.

3. CITIZEN COMMENTS AND RECOMMENDATIONS (Video timestamp 00:04:45)
   Public comment: (2) public comments were heard. Garrett Buckland and William Stevens.

4. APPROVAL OF MINUTES (Video timestamp 00:08:34)
   The Clerk of the Committee request approval of Minutes for the meetings held on: July 14, 2022.
   Committee Members voted to approve minutes for the meetings held on July 14, 2022

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5. **AGENDA REVIEW / MEETING OVERVIEW** (Video timestamp 00:10:50)
   Trevor Hawkes provided the review and summary.

   **Member Comments**: None.

6. **DISCLOSURES** (Video timestamp 00:13:00)
   Chair Scott gave disclosures.

7. **BUSINESS ITEMS**
   **A. Review of Prior, Current & Future Outreach** – Discussion and Advisory Item with Possible Action (Video timestamp 00:13:53)
     Trevor Hawkes and Jennifer Palmer gave the presentation and led the discussion. Members voted to assign Keri Akemi-Hernandez, Teresa Zimny and Joelle Gallagher to assist Trevor in determining what agencies would be helping us reach out to low income populations.

     | JG | MD | KA | TG | RR | TS | KA-H | TZ | MS | HS | JB |
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     | X  | X  | Y  | X  | A  | Y  | 2nd   | Y  | N  | 1st| Y  |

   **Member Comments**: Member Stanton, Member Anderson, Member Akemi-Hernandez, Member Zimny.

   **Public comment**: (2) public comments heard. Esbeidy Pina and JC Greenburg.

   **B. Housing Impact Fund** – Discussion and Advisory Item

   **C. Draft HEU Discussion** – Discussion and Advisory Item (Video timestamp 01:49:18)
     Members voted to continue Item 7B & 7C to the next Housing Element Advisory Committee meeting.

     | JG | MD | KA | TG | RR | TS | KA-H | TZ | MS | HS | JB |
     |----|----|----|----|----|----|-------|----|----|----|----|
     | X  | X  | Y  | X  | 2nd| N  | Y     | Y  | Y  | 1st| Y  |

8. **NEXT STEPS / STAFF AND COMMITTEE MEMBER COMMENTS** (Video timestamp 02:08:19)
   Heather Stanton, Terry Scott and Teresa Zimny made comments.

   **Public comment**: None.

9. **ADJOURNMENT** (Video timestamp 02:13:05)
   Meeting adjourned.
Key
Vote: JG = Joelle Gallagher; MD = Megan Dameron; KA = Kellie Anderson; TG = Tom Gamble; RR = Ron Rhyno; TS = Terry Scott; KA-H = Keri Akemi-Hernandez; TZ = Teresa Zimny; MS = Mike Swanton; HS = Heather Stanton; JB = Jenna Bolyarde; AC = Anne Cottrell (Alternate)
Notations under vote: Y = Yes; N = No; A = Abstain; X = Excused; 1st = 1st motion; 2nd = 2nd motion

Example

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