



DRAFT - Meeting Minutes

Napa County Housing Element Advisory Committee

Joelle Gallagher
Megan Dameron
Anne Cottrell (*Alternate*)
Kellie Anderson
Tom Gamble
Ron Rhyno

Terry Scott (*Chair*)
Keri Akemi-Hernandez (*Vice-Chair*)
Teresa Zimny
Mike Swanton
Heather Stanton
Jenna Bolyarde

David Morrison, Secretary-Director
Silva Darbinian, Committee Counsel
Trevor Hawkes, Planner III
Alexandria Quackenbush, Committee Clerk
Jason Hall, Committee Clerk

Tuesday, September 27, 2022

1:00 PM

Virtual Meeting

1. **CALL TO ORDER; ROLL CALL (Video timestamp 00:00:10)**
Committee Members Present: Kellie Anderson, Ron Rhyno, Terry Scott, Keri Akemi-Hernandez, Heather Stanton, Jenna Bolyarde, Joelle Gallagher, Megan Dameron (left during item 7B).
Committee Members Not Present: Tom Gamble, Teresa Zimny, Mike Swanton.
Staff Present: Trevor Hawkes, Alexandria Quackenbush.

2. **PLEDGE OF ALLEGIANCE (Video timestamp 00:00:59)**
 Member Stanton led the salute to the flag.

3. **CITIZEN COMMENTS AND RECOMMENDATIONS (Video timestamp 00:01:50)**
Public comment: (3) public comments were heard.

4. **APPROVAL OF MINUTES (Video timestamp 00:42:42)**
 The Clerk of the Committee request approval of Minutes for the meetings held on: August 12, 2022.

Committee Members voted to approve minutes for the meetings held on August 12, 2022

JG	MD	KA	TG	RR	TS	KA-H	TZ	MS	HS	JB
Y	Y	Y	X	Y	<u>2nd</u>	<u>1st</u>	X	X	Y	Y

5. AGENDA REVIEW / MEETING OVERVIEW (Video timestamp 00:43:52)

Trevor Hawkes provided the review and summary.

Member Comments: None.

6. DISCLOSURES (Video timestamp 00:46:26)

Member Rhyno gave disclosures.

7. BUSINESS ITEMS

A. Housing Impact Fund – Discussion and Advisory Item (Video timestamp 00:48:21)

Jennifer Palmer gave the presentation and led the discussion. No action taken.

Public comment: (2) public comments heard.

B. Community Outreach Plan Modification Proposal – Action Item (Video timestamp 01:44:54)

Trevor Hawkes gave the presentation and led the discussion. Members voted to approve the modification proposal to the Community Outreach Plan and request a Farm Worker representative from each Farm Center be present.

JG	MD	KA	TG	RR	TS	KA-H	TZ	MS	HS	JB
Y	X	Y	X	<u>1st</u>	Y	Y	X	X	<u>2nd</u>	Y

Public comment: None.

C. Draft HEU Discussion – Discussion and Advisory Item (Video timestamp 02:13:58)

Trevor Hawkes led the discussion. No action taken.

Public comment: None.

8. NEXT STEPS / STAFF AND COMMITTEE MEMBER COMMENTS (Video timestamp 02:28:32)

Heather Stanton, Ron Rhyno and Kellie Anderson made comments.

Public comment: None.

9. ADJOURNMENT (Video timestamp 02:33:14)

Meeting adjourned.

ALEXANDRIA QUACKENBUSH, Clerk of the Committee

Key

Vote: JG = Joelle Gallagher; MD = Megan Dameron; KA = Kellie Anderson; TG = Tom Gamble; RR = Ron Rhyno; TS = Terry Scott; KA-H = Keri Akemi-Hernandez; TZ = Teresa Zimny; MS = Mike Swanton; HS = Heather Stanton; JB = Jenna Bolyarde; AC = Anne Cottrell (*Alternate*)
Notations under vote: Y = Yes; N = No; A = Abstain; X = Excused; 1st = 1st motion; 2nd = 2nd motion

Example

JG	MD	KA	TG	RR	TS	KA-H	TZ	MS	HS	JB
Y	Y	X	Y	N	<u>1st</u>	N	Y	N	<u>2nd</u>	Y