



NAPA COUNTY DISTRICT ATTORNEY'S OFFICE

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ALLISON HALEY
District Attorney

DEFENSE COUNSEL PASSWORD REQUEST FORM

This request needs to be filled out and returned to the District Attorney's office in order to obtain access to eDiscovery. You will receive an email from Napa County asking you for verification of your email address. Once the process is complete you can access your eDiscovery through the link found on the eDiscovery page for Napa County District Attorney's office. Misuse or fraud of the eDiscovery system will result in revocation of access to eDiscovery on line and will be made available at the District Attorney's Office only. Please make sure all members of your firm are aware of this notification. The account is linked to the email address so one person per email only. The attorney of record also has to be added to our case record and only that attorney may access the account.

Firm Name: _____

Address: _____

Email: _____

Phone#: _____

Attorney names: (List each attorney from your office who will be accessing discovery)

Please attach a copy of each applicant's Bar Card

1. _____ Email _____

2. _____ Email _____

3. _____ Email _____

4. _____ Email _____

5. _____ Email _____

6. _____ Email _____

Contact Person and phone/email:

For the DA's Office Use Only:

Bar #'s verified by _____ on (date) _____ Attorney(s)/Firm entered into CJNET: _____

(The firm is to be entered as an entity and all attorneys associated with this firm should be added as persons attached thereto.)