



Meeting Minutes

Napa County Housing Element Advisory Committee

Joelle Gallagher
Megan Dameron
Anne Cottrell (*Alternate*)
Kellie Anderson
Tom Gamble
Ron Rhyno

Terry Scott (*Chair*)
Keri Akemi-Hernandez (*Vice-Chair*)
Teresa Zimny
Mike Swanton
Heather Stanton
Jenna Bolyarde

David Morrison, Secretary-Director
Silva Darbinian, Committee Counsel
Trevor Hawkes, Planner III
Alexandria Quackenbush, Committee Clerk
Jason Hall, Committee Clerk
Aime Ramos, Committee Clerk

Monday, December 12, 2022

1:00 PM

Virtual Meeting

- CALL TO ORDER; ROLL CALL (Video timestamp 00:10:39)**
Committee Members Present: Kellie Anderson, Terry Scott, Keri Akemi-Hernandez, Jenna Bolyarde, Teresa Zimny, Mike Swanton.
Committee Members Not Present: Megan Dameron, Heather Stanton, Joelle Gallagher, Ron Rhyno, Tom Gamble.
Staff Present: Trevor Hawkes, Alexandria Quackenbush, Aime Ramos.
- PLEDGE OF ALLEGIANCE (Video timestamp 00:11:20)**
Member Swanton led the salute to the flag.
- CITIZEN COMMENTS AND RECOMMENDATIONS (Video timestamp 00:13:22)**
Public comment: None.
- APPROVAL OF MINUTES (Video timestamp 00:14:00)**
The Clerk of the Committee request approval of Minutes for the meetings held on: September 27, 2022 and November 4, 2022.

Committee Members voted to approve minutes for the meetings held on September 27, 2022 and November 4, 2022.

JG	MD	KA	TG	RR	TS	KA-H	TZ	MS	HS	JB
X	X	Y	X	X	Y	Y	<u>1st</u>	<u>2nd</u>	X	Y

5. AGENDA REVIEW / MEETING OVERVIEW (Video timestamp 00:15:00)

Trevor Hawkes provided the review and summary.

Public Comment: None.

6. DISCLOSURES (Video timestamp 00:17:33)

None.

7. BUSINESS ITEMS

A. California State Department of Housing and Community Development’s Draft Housing Element Update Review Letter – Discussion and Advisory Item (Video timestamp 00:17:55)

Beverly Choi, Matt Kowta and Ethan Wynacht gave the presentation and led the discussion. No formal action taken.

Public comment: (0) public comment heard.

B. Housing Element Advisory Committee Recommendations on the Draft Housing Element Update to the Napa County Planning Commission – Action Item (Video timestamp 01:37:43)

Trevor Hawkes led the discussion. Members voted to include the 2 recommendations that the committee made.

JG	MD	KA	TG	RR	TS	KA-H	TZ	MS	HS	JB
X	X	Y	X	X	Y	Y	<u>1ST</u>	<u>2nd</u>	X	Y

Public comment: None.

8. NEXT STEPS / STAFF AND COMMITTEE MEMBER COMMENTS (Video timestamp 02:12:36)

- Trevor Hawkes stated the anticipated January 2023 Adoption Hearings would be to the Planning Commission on January 11, 2023 and the Board of Supervisors on January 24, 2023 with a first quarter, 2023 anticipated HCD certification of the final approved housing element.

9. ADJOURNMENT (Video timestamp 02:20:15)

Meeting adjourned.



AIME RAMOS, Clerk of the Committee

Key

Vote: JG = Joelle Gallagher; MD = Megan Dameron; KA = Kellie Anderson; TG = Tom Gamble; RR = Ron Rhyno; TS = Terry Scott; KA-H = Keri Akemi-Hernandez; TZ = Teresa Zimny; MS = Mike Swanton; HS = Heather Stanton; JB = Jenna Bolyarde; AC = Anne Cottrell (*Alternate*)
Notations under vote: Y = Yes; N = No; A = Abstain; X = Excused; 1st = 1st motion; 2nd = 2nd motion

Example

JG	MD	KA	TG	RR	TS	KA-H	TZ	MS	HS	JB
Y	Y	X	Y	N	<u>1st</u>	N	Y	N	<u>2nd</u>	Y