

# FARM MANAGEMENT

In 2006, Napa County amended sections of the County Code to define Farm Management uses, to include Farm Management uses as an agricultural use and to establish standards for when Farm Management uses will be allowed with and without a Use Permit. The Code also defines agriculture use in Napa County. The following is provided to answer some of the most frequently asked questions regarding these allowable Farm Management uses.

## What is Farm Management?

Farm Management is the operation, maintenance and storage of farm machinery, equipment, vehicles and supplies, used exclusively for agricultural cultivation and harvesting.

## Are Offices Allowed?

Offices related to this use need to meet the definition of "Accessory" and must be clearly incidental, related and subordinate to the main use on the property.

## Do Building Codes Apply to All Farm Management Buildings and Will I Need to Have Screening?

Building Codes apply to all Farm Management buildings, and all setbacks apply (including stream setbacks).

Evergreen landscaping for screening may need to be provided between any uncovered storage areas and pre-existing residences on adjacent parcels or designated Viewshed Roads. All exterior lighting will need to be shown on a separate detailed lighting plan prior to building permit issuance.

## What Information Will I Need to Submit?

Please be prepared to answer the following questions and submit the "Farm Management Information Form" (located on the reverse side of this brochure) with your building permit application:

- (a) if machinery, equipment, vehicles and supplies are going to be stored on this site.
- (b) The total number of acres managed, using machinery, equipment, vehicles and supplies from this site
- (c) The percentage of acres to be managed within Napa County?
- (d) The total number of employees associated with the Farm Management use at this time and projected?
- (e) What the total Farm Management building area will be and what percentage of the total building area will be used for the office area. (Building size can be no more than 5,000 sq. ft. If over 5,000 sq. ft. a Use Permit will be required).
- (f). The percent of the parcel occupied by Farm Management activity.
- (g) A Narrative of the operation describing the Farm Management use.

## MORE INFORMATION NEEDED?

This brochure is a brief information summary. For specific details, the Napa County Code should be consulted. For further information, contact the Planning Division between 8:00 a.m. and 4:45 p.m. weekdays at (707) 253-4417.

## PLANNING, BUILDING AND ENVIRONMENTAL SERVICES DEPARTMENT

1195 Third St., Suite 210

Napa, CA 94559

Planning Division

[www.countyofnapa.org](http://www.countyofnapa.org)

Information.....(707) 253-4417

Fax.....(707) 253-4336



**NAPA COUNTY**  
**PLANNING, BUILDING AND ENVIRONMENTAL SERVICES DEPARTMENT**  
 1195 Third Street, Suite 210, Napa, California, 94559 • (707) 253-4417  
**FARM MANAGEMENT INFORMATION FORM**

A Tradition of Stewardship  
 A Commitment to Service

TO BE COMPLETED BY APPLICANT  
 (Please type or print legibly)

PROJECT NAME: \_\_\_\_\_

Assessor's Parcel #: \_\_\_\_\_ Existing Parcel Size: \_\_\_\_\_

Site Address/Location: \_\_\_\_\_  
No. Street City State Zip

Property Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
No. Street City State Zip

Telephone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ E-Mail: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
No. Street City State Zip

Telephone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ E-Mail: \_\_\_\_\_

Status of Applicant's Interest in Property: \_\_\_\_\_

**Farm Management as defined in County Code Section 18.08.040, is the "operation, maintenance and storage of farm machinery, equipment, vehicles and supplies, used exclusively for agricultural cultivation and harvesting."**

PLEASE ANSWER THE FOLLOWING QUESTIONS

1. Are machinery, equipment, vehicles and supplies stored on this site?     Yes     No
2. What is the total number of acres managed, using machinery, equipment, vehicles and supplies from this site? \_\_\_\_\_
3. Are 75% of the acres managed located within Napa County?     Yes     No
4. What is the total number of employees associated with the Farm Management use at this time? \_\_\_\_\_  
 Projected? \_\_\_\_\_
5. Offices related to farm management need to meet the definition of accessory use. Can the office use be found clearly incidental, related and subordinate to the main use on the property?     Yes     No
6. What is the total Farm Management building area, and what percent of the total building area is just the office area?  
 \_\_\_\_\_ square feet, building area \_\_\_\_\_%. (ratio of office to building area)
7. Farm Management activity will occupy what percent of the parcel? \_\_\_\_\_%.

Please include a narrative of the operation describing the Farm Management use.

I certify that all the information contained in this application, including but not limited to the information sheet, water supply/waste disposal information sheet, site plan, floor plan, building elevations, water supply/waste disposal system site plan and toxic materials list, is complete and accurate to the best of my knowledge. I hereby authorize such investigations including access to County Assessor's Records as are deemed necessary by the County Planning Division for preparation of reports related to this application, including the right of access to the property involved.

\_\_\_\_\_  
Signature of Property Owner                      Date  
 \_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature of Applicant                                      Date  
 \_\_\_\_\_  
Print Name