

(Bank Account Levy)

INSTRUCTIONS TO THE SHERIFF OF THE COUNTY OF NAPA

The Sheriff must have original written, signed, instructions by the attorney for the creditor, or the creditor if he/she has no attorney in accordance with CCP 262; 687.010.

1535 Airport Blvd
NAPA, CA 94558
(707) 253-4325 •FAX (707) 259-8177

***Provide the original writ and three copies, together with appropriate fees-\$40 per levy.
Please type or print legibly.***

Please enforce the writ by levying on the account(s) at the financial institution listed below, standing in the name of the judgment Debtor.

1. Name(s) & Address of the judgment debtor(s) whose property is subject to this levy:

2. Name and address of the bank or financial institution:

3. In order to assist the financial institution in identifying and locating the account(s) to be levied upon, please provide a description of the account(s) in the space below. Include any account number and judgment debtor's social security number (if known):

4. If the account also names, lists or includes a person other than the judgment debtor, provide the name and address of the third person(s):

5. List the total of all credits or partial satisfactions you have received from the judgment debtor after the writ was issued: \$_____

All communications, refunds, and collections will be made to the name and address listed below:

Signature of attorney (or party without an attorney)

Date

Print name of attorney (or party without an attorney)

Address of attorney (or party without an attorney) Number, Street, City, State, ZIP Code

TEL () _____ Ext. _____ FAX () _____

E-mail Address _____