

(Third Party Levy)

INSTRUCTIONS TO THE SHERIFF OF THE COUNTY OF NAPA

The Sheriff must have original written, signed, instructions by the attorney for the creditor, or the creditor if he/she has no attorney in accordance with CCP 262; 687.010.

1535 Airport Blvd
Napa, CA 94558
(707) 253-4325 • FAX (707) 259-8177

Provide the original writ and three copies, together with appropriate fees-\$40.

Please type or print legibly.

Plaintiff	VS	Defendant
Court Case Number		Levying Officer File Number- if known

1. Name(s) of the judgment debtor(s) whose property is subject to this levy:

2. Judgment debtor's last known address:

3. Name and address of the third party in possession or control of the judgment debtor's property:

4. In order to assist the third party in identifying and locating the specific property that is subject to this levy, please provide a description of the property in the space below:

5. List the total of all credits or partial satisfactions you have received from the judgment debtor after the writ was issued: \$ _____ .

All communications, refunds, and collections will be made to the name and address listed below:

Signature of attorney (or party without an attorney) _____
Date

Print name of attorney (or party without an attorney)

Address of attorney (or party without an attorney) Number, Street, City, State, ZIP Code

TEL () _____ Ext. _____ FAX () _____

E-mail _____