



A Tradition of Stewardship
A Commitment to Service

Mobile Home Park Worksheet

For Installation of Mobile & Manufactured Homes in County MH Parks

A completed copy of this form must be submitted along with your application for a building permit. Incomplete or illegible forms will delay your submission.

(Please Print Clearly)

PROPERTY DESCRIPTION

Park Name:		Site Address:	
Tenant's Name:		Space #:	
Mobile Home State License #:		Year:	
Electric Panel Rating:	Volts:	Amps:	
Installation : <input type="checkbox"/> Mobile Home <input type="checkbox"/> Manufactured Home <input type="checkbox"/> Detached Deck/Arbor/Trellis <input type="checkbox"/> Entry stairs			
<p>As tenant, I agree that I will not occupy this mobile or manufactured home until inspection of the installation has been made and approved. If only constructing the accessory structure checked above, I agree to do the work in accordance with the current California Building Code and obtain all the necessary inspections to final my permit.</p> <p style="text-align: center;">Tenant: _____ Signature</p>			

INSTALLATION PROFESSIONAL

Company Name:		License #:	
Mail Address:		Expires:	
		Phone Number:	
Contact Person:	Email:		
<p>As the licensed installer, I agree such installation shall be in accordance with provisions, rules and regulations for mobile home parks, California Administrative Code, Title 25 - Housing & Community Development, and all local mobile home & manufactured home ordinances enforced by the County of Napa department of Planning, Building, & Environmental Services. The stabilization of the mobile or manufactured home shall conform to the manufacturers installation instructions and the requirements of the current HCD code.</p> <p style="text-align: center;">Installer: _____ Signature</p>			

PARK OWNER OR OPERATOR

Owner Name:		Address:	
Operator Name:		Operation Permit #:	Year:
<p>As owner/operator of the above mentioned park, I agree to permit the installation of a Mobile or Manufactured home, detached deck, or awning as listed above. Utility services at installation will not be permitted by the park until approval has been obtained from the County of Napa's department of Planning, Building & Environmental Services.</p> <p style="text-align: center;">Owner/Operator: _____ Signature</p>			

YOU MUST COMPLETE BOTH SIDES OF THIS FORM

Mobile Home Park Plot Plan

Use the plot plan below to show your setup location. Place the dimensions in the proper spaces showing the distances from the coach to the lot line. As in the sample at left, be sure to draw in/show the locations & sizes of any awnings decks or trellises to be installed and show their distance to the lot lines.

If you have questions regarding setback requirements, please consult the Planning Department.

