

**NAPA COUNTY DEPARTMENT OF ENVIRONMENTAL HEALTH – LAND USE  
EXISTING INDIVIDUAL SEPTIC SYSTEM INSPECTION REPORT FORM**

**PROPERTY OWNER** \_\_\_\_\_ **DATE** \_\_\_\_\_

**SITE ADDRESS** \_\_\_\_\_

**PARCEL NUMBER** \_\_\_\_\_ **SEWAGE CONTRACTOR** \_\_\_\_\_

**SEWAGE CONTRACTOR LICENSE NUMBER** \_\_\_\_\_

**PRIMARY TREATMENT-SEPTIC TANK**

Distance to closest well: This parcel \_\_\_\_\_ Adjacent parcel \_\_\_\_\_ Date tank was last pumped \_\_\_\_\_  
Distance from foundation \_\_\_\_\_ Pumped by \_\_\_\_\_  
Distance from property line \_\_\_\_\_ Pre-fab tank or poured in place (describe) \_\_\_\_\_  
Material-Tank \_\_\_\_\_ lid \_\_\_\_\_ Number of compartments \_\_\_\_\_  
Inside Dimensions-Length \_\_\_\_\_ Width \_\_\_\_\_ Depth \_\_\_\_\_ Total Capacity \_\_\_\_\_

**SECONDARY TREATMENT-DISPOSAL FIELD**

Distance to closest well: This parcel \_\_\_\_\_ Adjacent Parcel \_\_\_\_\_ Distance to property line \_\_\_\_\_  
Distance from foundation \_\_\_\_\_  
Total length of leach line \_\_\_\_\_ Total effective sidewall \_\_\_\_\_  
Type of filter material \_\_\_\_\_ Amount of filter material: \_\_\_\_\_  
Type of pipe \_\_\_\_\_ Number of lines \_\_\_\_\_  
Depth of cover over rock: Above pipe \_\_\_\_\_ Below pipe \_\_\_\_\_  
Trench Width \_\_\_\_\_ Depth \_\_\_\_\_

**GENERAL INFORMATION**

Is the house/structure presently occupied? \_\_\_\_\_ How many bedrooms? \_\_\_\_\_  
If commercial use-how many employees (FT and PT) \_\_\_\_\_ How many units served by this system \_\_\_\_\_  
Any other septic systems on the property? \_\_\_\_\_ If yes, how many? \_\_\_\_\_

**CONDITION OF SYSTEM** - Make a statement on the condition of the septic tank and interior surfaces, including baffles and fittings. How was this determined? Note: If tank is over five years old, it **MUST** be inspected (pumping is required to allow inspection). \_\_\_\_\_

Make a statement on the condition of the sump/pump (if applicable), including size, alarm, structure, etc. \_\_\_\_\_

Make a statement on the condition of the distribution box, leaching lines, etc. How was the length and location of the disposal field determined? \_\_\_\_\_

**Note: Information on disposal field must be determined by physically locating each line by exposing the ends. All Distribution Boxes must be uncovered and inspected.**

**A PLOT PLAN OF THE SEPTIC SYSTEM AND ALL OTHER IMPROVEMENTS MUST BE ATTACHED TO THIS REPORT-DISTANCE TO PONDS/STREAMS, WELLS, BUILDINGS, ETC. MUST BE SHOWN**

\_\_\_\_\_  
**Print Name (Licensed Contractor)**

\_\_\_\_\_  
**Signature (Licensed Contractor)**

**Note: In order to secure clearance of an individual sewage disposal system from the Department of Environmental Management, the system must be inspected by a licensed sewage contractor and the completed form returned to our office for evaluation. It should be accompanied by a plot plan showing the septic system, wells, buildings and other improvements on the property and the 100% expansion area (if required).**