IMPORTANT NOTICE
EFFECTIVE JANUARY 1, 2018

• Napa County’s recording fee has changed as follows:
  $15.00 for the first page (FEE WAS $16.00)
  $15.00 each additional title
  $ 3.00 each additional page (no change)

• Government Code 27388.1 – Housing Tax - effective 1/1/2018
  o $75.00 per transaction, not to exceed $225.00
  o Exemptions may apply – see reverse for form

• LOCATION HAS NOT CHANGED ONLY STREET ADDRESS
  o Our new street address is:
    ▪ 1127 1ST ST STE A
      NAPA CA 94559-2922
      (was 900 Coombs St Ste 116)
  o Our mailing address remains the same:
    ▪ PO BOX 298
      NAPA CA 94559-0298
TO: John Tuteur  
Recording Date: ____________________
Recorder-County Clerk  
Instrument No. ____________________

FROM: _______________________________

I CLAIM THAT THIS DOCUMENT IS EXEMPT FROM GC 27388.1 HOUSING TAX BECAUSE:

1  ☐ Exempt from HOUSING TAX due to recording in connection with concurrent transfer that is subject to the imposition of documentary transfer tax; or,

2  ☐ Exempt from HOUSING TAX due to recording in connection with a transfer that was subject to documentary transfer tax which was paid on document recorded previously on _________(date) as document number ______________________ of Official Records; or,

3  ☐ Exempt from HOUSING TAX due to the maximum $225.00 HOUSING TAX being paid on documents in this transaction; or,

4  ☐ Exempt from HOUSING TAX due to the maximum $225.00 HOUSING TAX having been paid on documents in the transaction(s) recorded previously on _________(date) as document number(s) ______________________ of Official Records; or

5  ☐ Exempt from HOUSING TAX because document transfers a residential dwelling to an owner-occupier; or,

6  ☐ Exempt from HOUSING TAX due to recording in connection with concurrent transfer that is a residential dwelling to an owner-occupier; or,

7  ☐ Exempt from HOUSING TAX due to recording in connection with a transfer of a residential dwelling to an owner-occupier. The recorded document transferring the dwelling to the owner-occupier was recorded on ________________ (date) as document number(s) ______________________ of Official Records; or,

8  ☐ Exempt from the HOUSING TAX because not related to real property; or,

9  ☐ Exempt from HOUSING TAX for the following reason(s):

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