



A Tradition of Stewardship
A Commitment to Service

Health & Human Services
Public Health Division

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Main: (707) 253-4270
Vital Statistics Office: (707) 253-4506
Vital Statistics Office Fax: (707) 226-6442

Howard Himes
Agency Director

Vital Statistics Emergency Request

This form may be used to make urgent requests to the Napa County Vital Statistics Office during normal business hours (Monday-Friday, 8:30-11:30 AM and 1:00-4:00 PM). Please allow 1 hour for response as we may be assisting another customer at the time your fax is received.

Name of Funeral Establishment: _____

Contact Name: _____

Telephone Number: _____ Fax Number: _____

Requests to expedite death certificate registration and burial permit:

In circumstances where immediate burial is required due to religious or cultural practices, a request may be made for immediate processing. Please specify the reason for the request below.

Religious, please state religion: _____

Cultural, please state culture/nationality: _____

Decedent's Name: _____

Date of death: _____ EDRS Record #: _____

Request to unlock record in EDRS (please check all that apply):

Unlock record

PI (this will delete the embalmer's signature)

MI (this will delete the physician and/or coroner's signature)

CI (this will delete the coroner's signature)

State reason: _____

Date of death: _____ EDRS Record #: _____