

## **Before Starting the Project Listings for the CoC Priority Listing**

**The FY 2018 CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be submitted prior to the CoC Program Competition deadline as required by the FY 2018 CoC Program Competition NOFA.**

The FY 2018 CoC Priority Listing includes the following:

- Reallocation forms – must be fully completed if the CoC is reallocating eligible renewal projects to create new projects as described in the FY 2018 CoC Program Competition NOFA.
- New Project Listing – lists all new project applications created through reallocation, the bonus, and DV Bonus that have been approved and ranked or rejected by the CoC.
- Renewal Project Listing – lists all eligible renewal project applications that have been approved and ranked or rejected by the CoC.
- UFA Costs Project Listing – applicable and only visible for Collaborative Applicants that were designated as a Unified Funding Agency (UFA) during the FY 2018 CoC Program Registration process. Only 1 UFA Costs project application is permitted and can only be submitted by the Collaborative Applicant.
- CoC Planning Project Listing – Only 1 CoC planning project is permitted per CoC and can only be submitted by the Collaborative Applicant.
- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:

- All new and renewal projects must be approved and ranked or rejected on the Project Listings.
- Collaborative Applicants are responsible for ensuring all project applications are accurately appearing on the Project Listings and there are no project applications missing from one or more Project Listings.
- If a project application(s) is rejected by the CoC, the Collaborative Applicant must notify the affected project applicant(s) no later than 15 days before the CoC Program Competition application deadline outside of e-snaps and include the reason for rejection.
- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.
- If the Collaborative Applicant needs to amend a project application for any reason after ranking has been completed, the ranking of other projects will not be affected; however, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND re-rank the project application BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on the CoC Training page of the HUD Exchange at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

## 1A. Continuum of Care (CoC) Identification

### Instructions:

The fields on this screen are read only and reference the information entered during the CoC Registration process. Updates cannot be made at this time. If the information on this screen is not correct, contact the HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/ask-a-question/>.

**Collaborative Applicant Name:** County of Napa

## 2. Reallocation

**Instructions:**

For guidance on completing this form, please reference the FY 2018 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

**2-1. 2-1. Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in calendar year 2019 into one or more new projects?** No

### 3. Reallocation - Grant(s) Eliminated

**CoCs that are reallocating eligible renewal project funds to create a new project application – as detailed in the FY 2018 CoC Program Competition NOFA – may do so by eliminating one or more expiring eligible renewal projects. CoCs that are eliminating eligible renewal projects entirely must identify those projects on this form.**

<b>Amount Available for New Project: (Sum of All Eliminated Projects)</b>				
\$0				
<b>Eliminated Project Name</b>	<b>Grant Number Eliminated</b>	<b>Component Type</b>	<b>Annual Renewal Amount</b>	<b>Type of Reallocation</b>
This list contains no items				

## 4. Reallocation - Grant(s) Reduced

**CoCs that are reallocating eligible renewal project funds to create a new project application – as detailed in the FY 2018 CoC Program Competition NOFA – may do so by reducing one or more expiring eligible renewal projects. CoCs that are reducing eligible renewal projects entirely must identify those projects on this form.**

Amount Available for New Project (Sum of All Reduced Projects)					
\$0					
Reduced Project Name	Reduced Grant Number	Annual Renewal Amount	Amount Retained	Amount available for new project	Reallocation Type
This list contains no items					

## 5. Reallocation - New Project(s)

**Collaborative Applicants must complete each field on this form that identifies the new project(s) the CoC created through the reallocation process.**

Sum of All New Reallocated Project Requests  
(Must be less than or equal to total amount(s) eliminated and/or reduced)

\$0				
Current Priority #	New Project Name	Component Type	Transferred Amount	Reallocation Type
This list contains no items				

## Continuum of Care (CoC) New Project Listing

**Instructions:**

Prior to starting the New Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Project Listing Instructional Guide", both of which are available at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>.

To upload all new project applications that have been submitted to this CoC Project Listing, click on the "Update List" button. This process may take a few minutes based upon the number of new projects submitted that need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon. The Collaborative Applicant has the sole responsibility for ensuring all amended projects are resubmitted and appear on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Project Name	Date Submitted	Comp Type	Applicant Name	Budget Amount	Grant Term	Rank	PH/Realloc	PSH/RRH	Expansion
Permanent Support...	2018-09-13 17:30:...	PH	County of Napa He...	\$43,503	1 Year	8	PH Bonus	PSH	Yes

## Continuum of Care (CoC) Renewal Project Listing

**Instructions:**

Prior to starting the New Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Project Listing Instructional Guide", both of which are available at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>.

To upload all renewal project applications that have been submitted to this Renewal Project Listing, click on the "Update List" button. This process may take a few minutes based upon the number of renewal projects that need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon. The Collaborative Applicant has the sole responsibility for ensuring all amended projects are resubmitted and appear on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

**The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.**

**The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.**

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	PSH/RRH	Comp Type	Consolidation Type
Coordinate d Asses...	2018-08-28 18:57:...	1 Year	County of Napa He...	\$19,054	3		SSO	
HMIS	2018-08-28 19:02:...	1 Year	County of Napa He...	\$35,887	1		HMIS	
Permanent Support...	2018-08-28 18:47:...	1 Year	County of Napa He...	\$29,740	6	PSH	PH	

Home to Stay	2018-08-28 18:41:...	1 Year	County of Napa He...	\$163,699	4	RRH	PH	
2018 Shelter Plus...	2018-08-28 18:46:...	1 Year	Housing Authority...	\$127,255	2	PSH	PH	
Napa PSH 01.01.20...	2018-09-05 18:09:...	1 Year	Buckelew Programs	\$254,438	5	PSH	PH	
Permanent Support...	2018-09-13 17:53:...	1 Year	County of Napa He...	\$94,974	7	PSH	PH	

## Continuum of Care (CoC) Planning Project Listing

### Instructions:

Prior to starting the CoC Planning Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Project Listing Instructional Guide," both of which are available at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>.

To upload the CoC planning project application that has been submitted to this CoC Planning Project Listing, click on the "Update List" button. This process may take a few minutes as the project will need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon.

Only one CoC Planning project application can be submitted by a Collaborative Applicant and must match the Collaborative Applicant information on the CoC Applicant Profile. Any additional CoC Planning project applications must be rejected.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Comp Type
CA-517 CoC Planni...	2018-08-28 18:31:...	1 Year	County of Napa He...	\$21,751	CoC Planning Proj...

## Funding Summary

### Instructions

For additional information, carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Priority Listing Instructional Guide", both of which are available at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>.

This page contains the total budget summaries for each of the project listings for which the Collaborative Applicant approved and ranked or rejected project applications. The Collaborative Applicant must review this page to ensure the totals for each of the categories is accurate. The "Total CoC Request" indicates the total funding request amount the Collaborative Applicant will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
Renewal Amount	\$725,047
Consolidated Amount	\$0
New Amount	\$43,503
CoC Planning Amount	\$21,751
Rejected Amount	\$0
<b>TOTAL CoC REQUEST</b>	<b>\$790,301</b>

## Attachments

Document Type	Required?	Document Description	Date Attached
Certification of Consistency with the Consolidated Plan	Yes	State Certificati...	09/12/2018
FY 2017 Rank (from Project Listing)	No		
Other	No	Housing Authority...	09/12/2018
Other	No		

## **Attachment Details**

**Document Description:** State Certification of Consistency with the Consolidated Plan

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** Housing Authority Certification of Consistency with the Consolidated Plan

## **Attachment Details**

**Document Description:**

## Submission Summary

**WARNING: The FY2017 CoC Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.**

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Page	Last Updated
<b>Before Starting</b>	No Input Required
<b>1A. Identification</b>	09/12/2018
<b>2. Reallocation</b>	09/12/2018
<b>3. Grant(s) Eliminated</b>	No Input Required
<b>4. Grant(s) Reduced</b>	No Input Required
<b>5. New Project(s)</b>	No Input Required
<b>7A. CoC New Project Listing</b>	09/13/2018
<b>7B. CoC Renewal Project Listing</b>	09/13/2018
<b>7D. CoC Planning Project Listing</b>	09/13/2018
<b>Funding Summary</b>	No Input Required

<b>Attachments</b>	09/12/2018
<b>Submission Summary</b>	No Input Required

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF HOUSING POLICY DEVELOPMENT**

2020 W. El Camino Avenue, Suite 500  
Sacramento, CA 95833  
(916) 263-2911 / FAX (916) 263-7453  
[www.hcd.ca.gov](http://www.hcd.ca.gov)



September 4, 2018

Emily Firgens, Policy Analyst  
Home Base  
870 Market Street, Suite 1228  
San Francisco CA 94102

Dear Emily Firgens:

I am responding to your request for Certification of Consistency with the Consolidated Plan. In my capacity as Deputy Director, Department of Housing and Community Development, I am authorized to act on behalf of the State of California and certify:

- 1) California is following its Consolidated Plan, California Program Years 2015-2020.
- 2) The proposed HUD Continuum of Care funding activities to be undertaken by County of Napa Health & Human Services Agency are consistent with the referenced Consolidated Plan.

The Department has not evaluated the referenced proposed program(s). Therefore, no representation is made regarding the financial feasibility of the program(s) and whether activities meet requirements.

Please send future requests for assistance to [cahouse@hcd.ca.gov](mailto:cahouse@hcd.ca.gov).

Sincerely,

Zachary Olmstead  
Deputy Director

Enclosure

# Certification of Consistency with the Consolidated Plan

U.S. Department of Housing  
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.  
(Type or clearly print the following information:)

Applicant Name: County of Napa Health and Human Services Agency

Project Name: Multiple projects (see attached list)

Location of the Project: Various sites within Napa County  
\_\_\_\_\_  
\_\_\_\_\_

Name of the Federal Program to which the applicant is applying: HUD Continuum of Care (CoC) Program

Name of Certifying Jurisdiction: State of California

Certifying Official of the Jurisdiction Name: Zachary Olmstead

Title: Deputy Director

Signature: 

Date: 9/5/18

**Attachment to Certification of Consistency with Consolidated Plan**

<b>Applicant Name:</b>	County of Napa Health & Human Services Agency
<b>Name of Certifying Jurisdiction:</b>	City of Napa

The Certification of Consistency with Consolidated Plan to which this document is an attachment is submitted concerning the following projects:

<b>Applicant Name</b>	<b>Project Name</b>
County Health & Human Services Agency	HMIS
Housing Authority of the City of Napa	Shelter Plus Care
County Health & Human Services Agency	Coordinated Assessment
County Health & Human Services Agency	Home to Stay
Buckelew	Napa PSH
County Health & Human Services Agency	Permanent Supportive Housing II
County Health & Human Services Agency	Permanent Supportive Housing I
County Health & Human Services Agency	Napa PSH Expansion

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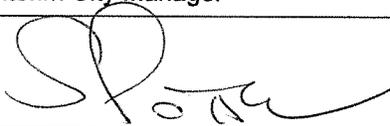
Location of the Project: Various sites within Napa County  
\_\_\_\_\_  
\_\_\_\_\_

Name of the Federal Program to which the applicant is applying: HUD Continuum of Care (CoC) Program

Name of Certifying Jurisdiction: City of Napa

Certifying Official of the Jurisdiction Name: Steve Potter

Title: Interim City Manager

Signature: 

Date: 8/28/2018

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Buckelew	Napa PSH
County Health & Human Services Agency	Permanent Supportive Housing II
County Health & Human Services Agency	Permanent Supportive Housing I
County Health & Human Services Agency	Napa PSH Expansion